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DOCTOR OF ACUPUNCTURE AND CHINESE MEDICINE

Your Health Information Privacy Rights

Under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), you have certain privacy rights concerning your health care information. Under this law your health care providers generally cannot give your information to your employer, use or share your information for marketing or advertising purposes, or share your medical notes and records without your written consent. As one of your health care providers it is our responsibility to keep your information safe and secure. We also need to make sure that your information is protected in a way that does not interfere with your optimal health care. It is important that you understand that your information can be used and shared in the following ways:

- For your treatment and care coordination. Multiple health care providers may be involved in your treatment directly and indirectly, but we will never share confidential details of your case with another provider without first asking for and obtaining your consent.
- With your family, friends, relatives, or others that you identify who are involved in your health care or health care bills.
- To protect the public's health, such as reporting when a communicable disease is in your area.
- To make required reports to the police, such as in instances of abuse.
- To obtain payment from third party payers, such as insurance companies.

The staff may share my medical information with the following people:

The staff will only contact you via the contact information you provided in your Intake Questionnaire. Please check if you require any of the following:

Please use my preferred contact information (registration document)

Please do not phone me at home.

Please do not phone me at work.

Please do not leave messages on my answering machine.

Please do not fax me.

Other privacy request (please describe):

Signature: _____ Date: _____